

SUBSTITUTION REQUEST FORM

Contractor
Subcontractor
Supplier

Page _____ of _____

Date: _____

Project Name: _____

Client Name: _____

Architect: Harbor Architects
345 W Wishkah
Aberdeen, WA 98520
Phone: (360) 532-0980

ATTN: Alan E. Gozart AIA

SPECIFIED ITEM:

SECTION	PAGE	PARAGRAPH	DESCRIPTION
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The undersigned requests consideration of the following:

PROPOSED SUBSTITUTION:
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Attached data also includes product description, specifications, drawings, photographs, performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes description of changes to Contract Documents which proposed substitution will require for its proper installation.

The undersigned states that the following paragraphs, unless modified in attachments, are correct:

1. The proposed substitution does not affect dimensions shown on Drawings
2. The undersigned will pay for changes to the building design, including engineering design, detailing and construction costs caused by the requested substitution.
3. The proposed substitution will have no adverse affect on other trades, the construction schedule, or specified warranty requirements.
4. Maintenance and service parts will be locally available for the proposed substitution.

SUBMITTED BY: _____

Signature _____

Firm _____

Address _____

Phone _____ Date _____

For use by Design Consultant:	
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted as Noted
<input type="checkbox"/> Not Accepted	<input type="checkbox"/> Received too Late
By: _____	Date: _____
Remarks: _____ _____	