

**1. ADVERTISEMENT**

**1.1. NOTICE TO BIDDERS**

Sealed Bids will be received for the following Project:

**TITLE:** Olympic Stadium Repairs & Improvements – Phase 3  
City of Hoquiam

**DESCRIPTION:** Olympic Stadium is a heavy timber structure completed in 1938 and is listed on the National Register of Historic Places. Work generally consists of field improvements and improvements to existing Locker Room/Concession/Restroom Buildings.

**TIME & DATE:** 3:00P, April 20, 2023

**BY:** City of Hoquiam

**RECEIVED AT:** Finance Department  
First Floor, Hoquiam City Hall  
609 8<sup>th</sup> Street  
Hoquiam, WA 98550

Bids received by the above time, shall be opened publicly, and read aloud at:

**TIME:** 3:10PM, April 20, 2023

**LOCATION:** Council Chambers, City Hall 3<sup>rd</sup> Floor

**1.2. DATES OF ADVERTISEMENT FOR BIDS**

1. March 30, 2023
2. April 6, 2023

**1.3. FUNDING SOURCE**

1. This project is partially funded by the Recreation and Conservation Funding Board (RCO).
2. Maximum funds available for construction are \$390,000, which includes state sales tax.
3. Subrecipient Project Manager: Brian Shay, City Administrator, City of Hoquiam  
(360) 538-3983  
bshay@cityofhoquiam.com

**1.4. BIDDING DOCUMENTS**

1. Bidding Documents for the Work are those prepared by the Architect:

**HARBOR ARCHITECTS LLC**  
345 W Wishkah  
Aberdeen, Washington 98520  
(360) 532-0980

2. Bidding Documents are available online at <http://www.harborarchitects.com/22-06>.
3. Bona fide Bidders may purchase copies of the Drawing Set only, from the office of the Architect upon submitting a check, payable to Harbor Architects LLC in the amount of \$(4.00 per sheet).
4. Project Manuals are available by download only.

5. Bidding Documents will be available for examination during the bidding period at the following locations:

Office of the Architect  
Office of the Owner  
Associated Subcontractors, Tacoma  
Builder's Exchange of Washington, Everett  
Dodge Data and Analytics, Tacoma  
Contractor Plan Center Inc, Milwaukie OR

1.5. INQUIRIES AND ADDENDA

1. Addenda may be issued for the purpose of clarification and/or revision of the Project Manual and/or Drawings. Addenda will be sent to known bidders and will become part of the Contract Documents. Any costs resulting from Addenda should be included in the Bid Sum.
2. Direct all questions in writing to Aaron Gozart at the office of the Architect, email [aaron@harborarchitects.com](mailto:aaron@harborarchitects.com).
3. Submit questions no later than (3) days prior to the date for receipt of Bids. Clarifications will be included in Addenda.
4. Verbal answers and clarifications are not binding on any party.

1.6. BID GUARANTEE

Bidders shall be bound by their bids for for (30) calendar days following the bid opening.

1.7. BID SECURITY

1. A bid security, in the form of a certified check, bank cashier's check or bid bond is required with each Bid in an amount equal to (5) percent of the Base Bid, plus Additive Alternates, if any.
2. Should a bidder fail to enter into an Agreement with the Owner and/or fail to furnish the bonds required by the Contract Documents within ten (10) days after his/her Bid has been accepted, the Contractor's Bid Security shall be forfeited to the Owner as liquidated damages, not as a penalty.

1.8. BONDS

Contractor shall secure, include costs therefore in the Bid, and pay for bonds issued by a bonding company with a Best's rating of "A", or better, and licensed to transact business in the State of Washington in Statutory Form. Liability under each of the bonds shall be 100 percent of the contract sum, including state sales tax, for:

1. Performance.
2. Labor and Material Payment.
3. One-year maintenance for correction of defective work.

1.9. PRE-BID CONFERENCE

1. A Pre-Bid Conference will be held at the Project Site, 2811 Cherry Street, Hoquiam, WA 98550 at 2:00P. April 12, 2023. Representatives for the Owner and the Architect will be available to answer questions.
2. To be eligible to bid, all bidders must physically inspect the premises and familiarize themselves with all existing conditions.

1.10. RESPONSIBILITY CRITERIA

Bidders will be required to submit the following documents:

1. Non-Collusion Affidavit.
2. Certification Regarding Responsibility Matters.
3. Certification of Compliance with Wage Payment Statutes.

1.11. WAGE RATES

WA State Prevailing Wage Rates shall apply.

1.12. EQUAL OPPORTUNITY

1. The City of Hoquiam is an Equal Opportunity and Affirmative Action Employer.
2. The City of Hoquiam hereby notifies all bidders that small, minority and/or women owned business enterprises will be afforded full opportunity to submit bids in response to this advertisement and will not be discriminated against on the grounds of religion, age, race, color, sexual identification, or national origin.
3. This advertisement will be posted on the State Office of Minority and Women's Business Enterprise (OMWBE) website at [www.omwbe.wa.gov](http://www.omwbe.wa.gov).

1.13. BASIS OF AWARD

The lowest responsive price of selected Bid Items shall be the sole basis of award.

1.14. REJECTION OF BIDS

1. The City of Hoquiam reserves the right to reject or accept any or all bids not accompanied by bid security or data required by the bidding documents or a bid in any way incomplete or irregular.
2. Bids received after the above time and date will be returned, unopened, to the bidder.

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