

1. ADVERTISEMENT

1.1. NOTICE TO BIDDERS

Sealed Bids will be received for the following Project:

TITLE: 23-23, Police Station – Breakroom Improvements
City of Aberdeen
Aberdeen, Washington

DESCRIPTION: Interior remodel of breakroom flooring and casework.

TIME & DATE: 3:00PM, October 31, 2024

BY: City of Aberdeen – Police Department

RECEIVED AT: Harbor Architects LLC, Harbor Place, 2nd Floor
345 West Wishkah Street
Aberdeen, Washington 98520

**LOCATION OF
BID OPENING:** Harbor Architects LLC, Harbor Place, 2nd Floor
345 West Wishkah Street, Aberdeen, Washington 98520

All bids received shall be publicly opened and read aloud at the above time.

1.2. DATES OF ADVERTISEMENT FOR BIDS

1. October 10, 2024
2. October 17, 2024

1.3. BIDDING DOCUMENTS

1. Bidding Documents for the Work are those prepared by the Architect:

HARBOR ARCHITECTS LLC
345 W Wishkah
Aberdeen, Washington 98520
(360) 532-0980

2. Bidding Documents are available online at <http://www.harborarchitects.com/23-23>.
3. Bona fide Bidders may purchase copies of the Drawing Set only, from the office of the Architect upon submitting a check, payable to Harbor Architects LLC in the amount of \$(4.00 per sheet).
4. Project Manuals are available by download only.
5. Bidding Documents will be available for examination during the bidding period at the following locations:
Office of the Architect

1.4. INQUIRIES AND ADDENDA

1. Addenda may be issued for the purpose of clarification and/or revision of the Project Manual and/or Drawings. Addenda will be sent to known bidders and will become part of the Contract Documents. Any costs resulting from Addenda should be included in the Bid Sum.

2. Direct all questions in writing to Aaron Gozart at the office of the Architect, email aaron@harborarchitects.com.
 3. Submit questions no later than Friday, October 25th by 12:00 pm. Clarifications will be included in Addenda.
 4. Verbal answers and clarifications are not binding on any party.
- 1.5. **BID GUARANTEE**
Bidders shall be bound by their bids for (30) calendar days following the bid opening.
- 1.6. **BID SECURITY**
1. A bid security, in the form of a certified check, bank cashier's check or bid bond is required with each Bid in an amount equal to (5) percent of the Base Bid, plus Additive Alternates, if any.
 2. Should a bidder fail to enter into an Agreement with the Owner and/or fail to furnish the bonds required by the Contract Documents within ten (10) days after his/her Bid has been accepted, the Contractor's Bid Security shall be forfeited to the Owner as liquidated damages, not as a penalty.
- 1.7. **BONDS**
Contractor shall secure, include costs therefore in the Bid, and pay for bonds issued by a bonding company with a Best's rating of "A", or better, and licensed to transact business in the State of Washington in Statutory Form. Liability under each of the bonds shall be 100 percent of the contract sum, including state sales tax, for:
1. Performance.
 2. Labor and Material Payment.
 3. One-year maintenance for correction of defective work.
- 1.8. **PRE-BID CONFERENCE**
1. A Pre-Bid Conference will be held on Tuesday, October 22nd, 2024 at 2:00 pm, at the Project Site, 210 East Market Street, Aberdeen, WA 98550. Representatives for the Owner and the Architect will be available to answer questions.
 2. To be eligible to bid, all bidders must physically inspect the premises and familiarize themselves with all existing conditions.
- 1.9. **RESPONSIBILITY CRITERIA**
Bidders will be required to submit the following documents:
1. Non-Collusion Affidavit.
 2. Certification Regarding Responsibility Matters.
 3. Certification of Compliance with Wage Payment Statutes.
- 1.10. **PREVAILING WAGE RATES**
1. WA State Prevailing Wage Rates: Shall apply.
- 1.11. **EQUAL OPPORTUNITY**
1. City of Aberdeen is an Equal Opportunity and Affirmative Action Employer.
 2. City of Aberdeen hereby notifies all bidders that small, minority and/or women owned business enterprises will be afforded full opportunity to submit bids in response to this advertisement and will not be discriminated against on the grounds of religion, age, race, color, sexual identification, or national origin.
 3. This advertisement will be posted on the State Office of Minority and Women's Business Enterprise (OMWBE) website at www.omwbe.wa.gov.
- 1.12. **BASIS OF AWARD**
The lowest responsive bid shall be the sole basis of award.

1.13. REJECTION OF BIDS

1. City of Aberdeen reserves the right to reject or accept any or all bids not accompanied by bid security or data required by the bidding documents or a bid in any way incomplete or irregular.
2. Bids received after the above time and date will be returned, unopened, to the bidder.

END, SECTION 00 11 13